

REGISTRATION FOR SELF-STUDY WITH TUTORING

Learner Details:			
Surname			
Full Names			
Telephone		Mobile	
Delivery Address			
Email			
ID Type			
ID Number			
SAPICS/APICS Joint Member No (if applicable)			
Company (if applicable)		VAT No	
Company Address			
Course	CPIM <input type="checkbox"/>	CSCP <input type="checkbox"/>	CLTD <input type="checkbox"/> CTSC <input type="checkbox"/>
Invoicing	Exclude Exam <input type="checkbox"/>	Invoice Learner <input type="checkbox"/>	Invoice Company <input type="checkbox"/>

CONDITIONS

The learner is entitled to personal contact with the tutor by virtual meeting or telephone for up to 1 hour per week, unless otherwise agreed.

The learner is required to make full use of the APICS self-study resources to acquire the knowledge and skills necessary to pass the APICS exam. It is the learner's responsibility to inform the tutor of any difficulties being experienced.

The tutor's role is to assist the learner to overcome any difficulties with the self-study material or where the self-study resources are not clear to the learner.

Telephone calls must be initiated by the learner.

Telephone and Internet calls will only be accepted by the tutor at agreed times.

The service is only provided to the learner detailed above and is not transferable or refundable.

The service commences on the date that full payment is received by Kent Outsourcing Services (KOS) or delivery of the course material, whichever comes later.

The service ends 30 weeks (26 weeks for CLTD & CTSC) after the date of commencement, unless agreed otherwise.

Tutors provided by KOS will be accredited APICS Instructors and may be substituted if necessary.

KOS and its tutors cannot be held responsible for the learner's failure to pass the APICS examination.

I accept these Conditions.

Learner's Signature: _____ Date: _____

Note: One form per learner to be completed

Contact Kent Outsourcing Services - Telephone +27 21 557 3748 **Email** ken@kentoutserv.com

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